

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Little Rays of Sunshine Early Learning Center	Center ID#: 04LIT0015	County: Camden
--	---------------------------------	--------------------------

Address: 515 W. Evesham Road	City: Magnolia	Zip Code: 08049	Email: littlerays@comcast.net
--	--------------------------	---------------------------	---

Phone: (856) 346-0440	Fax:	Initial Inspection: 6/27/2014 C/M	License Status: T 9/3/2014 T 12/3/2014 T 3/3/15 R 9/3/16
---------------------------------	-------------	---	---

Due Date(s):*	7/11/2014	7/14/2014	7/30/2014	8/20/2014	9/18/2014	10/13/2014
Date(s) Reinspection:	6/30/2014 C	7/16/2014	8/6/2014	9/4/2014 C	9/29/2014	10/14/2014
Due Date(s):*	10/28/2014	10/31/2014	11/24/2014	12/9/2014	1/23/2015	2/11/2015
Date(s) Reinspection:	10/17/2014 C	11/10/2014	11/25/2014	12/23/2014	1/28/2015	2/10/2015
Due Date(s):*	2/24/2015	4/13/2015	4/29/2015	5/18/2015	5/26/2015	6/16/2015
Date(s) Reinspection:	3/12/2015	4/28/2015 C #314	5/4/2015 C #314	5/12/2015 C # 442	6/2/2015	6/19/2015
Due Date(s):*	7/6/2015	8/11/2015	9/1/2015	9/22/2015	10/28/2015	11/30/2015
Date(s) Reinspection:	7/28/2015	8/18/2015	9/8/2015	10/14/2015	11/16/2015	12/2/2015 C #1005
Due Date(s):*	12/16/2015	1/11/2016	2/4/2016	2/19/2016	3/4/2016	3/22/2016
Date(s) Reinspection:	12/28/2015	1/21/2016	2/5/2016	2/19/2016	3/8/2016	3/18/2016
Due Date(s):*	4/1/2016	5/15/2016	6/16/2016			
Date(s) Reinspection:	4/15/2016	6/2/2016				
Due Date(s):*						
Date(s) Reinspection:						

Center is in compliance with requirements as of: TRANSFER **Reinspection occurs on or soon after due date*

6/27/2014: complaint #301 and monitoring; violation #'s 67 and 68 transferred from monitoring & complaint report dated 4/3/12 to renewal and complaint report dated 4/3/13; 6/30/2014: complaint #348; 9/4/14: complaint #467 and meeting with sponsors; 2/10/15: visit per director's request to pick up notarized letter; 3/18/16: C#273.

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐

Complaint # 301 and 467; 10/17/14: complaints 571 and 573.

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
------------------------	-------------------------	--

Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes: Recited 5/4/15, see p. 12. Recited 9/8/15, see p. 12.

6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 4. Develop and implement a method to keep track of all the children, including at off-site locations.
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes: Recited 8/6/14, see page 11. Recited 4/28/15, see p. 11. Recited 2/5/16, see pg. 14.

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old and new staff who have not completed orientation are directly supervised by staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
11/16/2015	12/28/2015	<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
11/16/2015	12/28/2015	<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.

Note: If number is checked, see attachment page(s) for clarification.

4/28/2015	6/19/2015	<input checked="" type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.
Notes:		
4/28/2015	8/18/2015	<input checked="" type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
6/27/2014	10/14/2014	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes: Recited 4/28/15, see p. 12. Recited 12/2/15, see p. 13. Recited 3/18/16, see pg. 14.		
Activities & Discipline		
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
		<input type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
6/27/2014	TRANSFER	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
		<input type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes: Recited 4/28/15, see p. 12.		
		<input type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
Nutrition & Rest		
9/4/2014	11/10/2014	<input checked="" type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes: Recited 4/28/15, see p. 12.		
		<input type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
6/27/2014	9/29/2014	<input checked="" type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cacfp/child-day-care-centers))
		<input type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
11/16/2015	6/15/2016	<input checked="" type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
4/28/2015	8/18/2015	<input checked="" type="checkbox"/> 37. Label each child's bottle with the child's name and date.
4/28/2015	8/18/2015	<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.

Note: If number is checked, see attachment page(s) for clarification.

6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		
6/27/2014	7/16/2014	<input checked="" type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
6/27/2014	9/29/2014	<input checked="" type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		<input type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
4/28/2015	5/12/2015	<input checked="" type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
Illnesses & Accidents		
		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
		<input type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
		<input type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
		<input type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.
Administration & Parent Involvement		
		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
		<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
6/27/2014	11/10/2014	<input checked="" type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
6/27/2014	11/10/2014	<input checked="" type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
Program Records		
6/27/2014	8/18/2015	<input type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes:		
4/23/2012	6/15/2016	<input checked="" type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
4/23/2012	6/15/2016	<input checked="" type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
12/23/2014	2/10/2015	<input checked="" type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes:		
6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes: Recited 4/28/15, see p. 12.		
		<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
6/27/2014	11/10/2014	<input checked="" type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.

Note: If number is checked, see attachment page(s) for clarification.

6/27/2014	6/15/2016	<input type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
6/27/2014	6/15/2016	<input checked="" type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
4/28/2015	6/15/2016	<input checked="" type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
6/27/2014	9/29/2014	<input checked="" type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 79. Maintain a written outline of daily activities.
6/27/2014	6/15/2016	<input checked="" type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.

Notes:

11/16/2015	6/15/2016	<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/Recalls
6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
		<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
		<input type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
		<input type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
		<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
		<input type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
		<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

Sanitation & Diapering

6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		<input type="checkbox"/> 95. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 96. Change each child's diaper when wet or soiled.
4/28/2015	8/18/2015	<input checked="" type="checkbox"/> 97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 98. Ensure that diapering does not take place in an area or on a surface used for food preparation.
6/27/2014	9/4/2014	<input checked="" type="checkbox"/> 99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		<input type="checkbox"/> 100. Place soiled disposable diapers in a closed container with a leakproof lining.

Bathroom & Kitchen Facilities

4/28/2015	4/28/2015	<input checked="" type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes: Recited 12/2/15, see p. 13.		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
2/5/2016	2/19/2016	<input checked="" type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		<input type="checkbox"/> 104. Securely fasten the bathroom equipment.
		<input type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
4/28/2015	TRANSFER	<input checked="" type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		<input type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

Health & Fire Safety

		<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
6/27/2014	3/12/2015	<input checked="" type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
6/27/2014	9/29/2014	<input checked="" type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
6/27/2014	8/6/2014	<input checked="" type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.
Notes: Recited 4/28/15, see p. 12.		
6/27/2014	11/10/2014	<input checked="" type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more that 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.

Environmental Safety

		<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
--	--	---

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at www.state.nj.us/dep/dccrequest/safedrink.html or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
		142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml]

Notes:

6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
		<input type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.

Notes:

		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
--	--	--

Building Maintenance

6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
-----------	------------	--

Notes: Recited 4/28/15, see p. 12.

		<input type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
--	--	--

Notes:

6/27/2014	12/23/2014	<input checked="" type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
-----------	------------	---

Notes: Recited 4/28/15, see p. 12.

		<input type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
--	--	---

11/16/2015	TRANSFER	<input checked="" type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
------------	----------	--

		<input type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
--	--	---

		<input type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
--	--	--

		<input type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
--	--	---

		<input type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
--	--	---

		<input type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
--	--	--

		<input type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
--	--	--

Notes:

11/16/2015	11/16/2015	<input checked="" type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
------------	------------	---

		<input type="checkbox"/> 158. Increase light in specific areas:
--	--	---

Notes:

		<input type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
--	--	---

		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
--	--	---

6/27/2014	8/6/2014	<input checked="" type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
-----------	----------	--

		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
--	--	---

		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
--	--	---

		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.
--	--	--

Note: If number is checked, see attachment page(s) for clarification.

6/27/2014	12/16/2014	<input checked="" type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes:		
6/27/2014	9/29/2014	<input checked="" type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
4/28/2015	8/18/2015	<input checked="" type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
<i>Outdoor Play Area, Equipment and Maintenance</i>		
		<input type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
		<input type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
		<input type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
6/27/2014	TRANSFER	<input checked="" type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
		<input type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
6/27/2014	TRANSFER	<input checked="" type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes:		

ALERT: Effective 8/6/14, stackable cribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at www.cpsc.gov/info/cribs/index.html.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Emily Gear
Meghan Johnson
Anna Smith 8/6/14, 9/4/14
Kelisa Felice & Kelley Scheller 4/15/2016

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
67	4/23/2012	1/28/2015	4/23/12 - 3 staff cited; 4/3/13 - 2 new staff cited; 9/10/13 - 4 abated, 1 outstanding; 2/4/14 - 3 new staff cited; 5/14/14 - 2 abated, 2 outstanding; 6/27/14 - 3 new staff cited; 7/16/14 - 1 new staff cited 8/6/14 - 2 abated, 3 outstanding. 11/10/14: 3 staff outstanding from 6/27/14, 2 staff from 10/17/14 and 1 new staff as of 11/10/14. 12/23/14: 3 staff outstanding from 6/27/14, 1 staff from 10/17/14, 1 staff from 11/10/14 and 1 staff as of 12/23/14. 1/28/15: all CARI's from renewal abated. 2 outstanding for new staff as of 12/23/14 (see pg. 11).	Delete
68	4/23/2012	1/28/2015	4/23/12 - 3 staff cited; 4/3/13 - 2 new staff cited; 9/10/13 - 2 abated, 3 outstanding; 2/4/14 - 3 new staff cited; 4/4/14 - 2 abated, 4 outstanding; 6/27/14 - 3 new staff cited; 7/16/14 - 1 new staff cited. 8/6/14 - 6 outstanding. 11/10/14: 3 staff outstanding since 6/27/14, 2 staff since 10/17/14 and 1 new staff as of 11/10/14. 12/23/14: 3 staff outstanding since 6/27/14, 1 staff since 10/17/14, 1 staff from 11/10/14 and 1 staff as of 12/23/14. 1/28/15: all CHRI's from renewal abated. 2 outstanding for new staff as of 12/23/14 (see pg. 11).	Delete
3	6/27/2014	7/16/2014	A school age child was not directly supervised as he was permitted to roam throughout the center alone.	Delete
3	6/27/2014	7/16/2014	Two staff were observed inadequately supervising the children on the playground as they were standing together and unable to see the entire play area. Staff were unaware of an incident wherein a 4 year old child was knocked down falling face first to the ground unable to get up before the other children playing accidentally stepped on her.	Delete
4	6/27/2014	7/16/2014	A named staff in room 1 stated that she had 6 children in her care and there were 7 children present as she did not include the named child sleeping in her crib.	Delete
4	6/27/2014	7/16/2014	Two named staff stated that they had 26 children present on the playground when 28 were present.	Delete
5	6/30/2014	7/16/2014	Based on a complaint investigation interviews revealed that a named staff in room 1 cares for up to 7 children, under the age of 18 months, without a second staff present. A second staff is required.	Delete
33	6/27/2014	9/29/2014	Based on a complaint investigation, develop and implement a policy regarding snacks to delineate the manner in which they will be served, specifically clarifying who is responsible for providing the snacks, either the center or the parents, not both. Depending on who the responsible party is, the policy should include such information as types of snacks, additional supply of food and alternate snack choices.	Delete
14	6/27/2014	9/4/2014	Ensure staff conduct themselves in an appropriate manner in the presence of children. The sponsor was visibly agitated and engaged in inappropriate conversation with staff while caring for the children. 7/16/14: The sponsor did not want to have conversation with OOL or discuss/review report and/or observations. The sponsor was visibly and verbally agitated while in the presence of children in room 1. 8/6/14: The sponsor refused to discuss the report and observations with the OOL inspector and her supervisor; however, she was again verbally and visibly agitated and hostile.	Delete
15	6/27/2014	7/16/2014	The sponsor was not interacting with the children in her care as she was seated at a table on the phone.	Delete
18	6/27/2014	TRANSFER	Provide 5 areas with at least 5 different types of activities in each area in rooms 2, 3 and three-year-old side of room 4.	Delete
26	6/27/2014	7/16/2014	In a loud and harsh tone of voice, the director inappropriately disciplined a 5 year old child in room 4 for not eating snack provided by the center. Additionally, after seeing the child visibly upset, a staff gave the child an alternate snack and was reprimanded for doing so by the director.	Delete
26	6/27/2014	7/16/2014	A named staff in room 4 was observed inappropriately disciplining the children using a harsh and agitated tone of voice loud enough to be heard outside of the classroom when the door was closed.	Delete
32	6/27/2014	9/4/2014	Ensure a fruit and/or vegetable is served when the center provides lunch for the children. 9/4/14: The center no longer provides "pizza day" for the children.	Delete
34	6/27/2014	7/16/2014	Provide nutritious foods/snacks that comply with the manual/CACFP standards as the center was serving sugary cereal and cookies for snack.	Delete
43	6/27/2014	9/4/2014	Provide alternate activities for children who rest for 30 minutes and do not need more rest as the children in room 4, ages 4 to 10, were up and required to remain quiet on their mats with nothing to do after 90 minutes of rest time.	Delete
44	6/27/2014	7/16/2014	Ensure staff move children to their cribs shortly after they have fallen asleep in the swings and bouncy seats in room 1.	Delete
45	6/27/2014	7/16/2014	Ensure that bedding does not cover the child's face as several children in room 4 had their heads covered by their blankets during nap time.	Delete
46	6/27/2014	9/29/2014	Identify each child's sleeping equipment (cots and mats) and ensure that they receive the same equipment daily as the cots are numbered but there is not a chart or system in place to ensure that each child has their own.	Delete
60	6/27/2014	11/10/2014	Ensure that the director is able to carry out the director's responsibilities as stated in the Child Care Manual including, but not limited to, access to all required documentation and records. 8/6/14: The director was not aware that room 1 was out of ratio as she was in her assigned classroom. 11/10/14: This violation is not longer applicable as the center does not have a director as of 10/14/14.	Delete
62	6/27/2014	11/10/2014	Develop, implement and submit to OOL a written plan outlining a schedule to ensure that the head teacher, who also serves as director, is free of full time responsibility for the director supervision of a specific group of children and schedules time in all classrooms. 11/10/14: This violation is no longer applicable as of 10/14/14 as the center no longer has a director/head teacher.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
71	6/27/2014	12/23/2014	Based on a complaint investigation, ensure all staff are provided with the orientation training within two weeks of hire. Provide documentation that each staff member has a copy of the completed orientation training.	Delete
75	6/27/2014	11/10/2014	Provide documentation that the director/head teacher and program supervisor completes 20 hours of annual training as required. 8/6/14: The director received 5 hours of training on the e-child care system. 11/10/14: This violation is no longer applicable as the center no longer has a director as of 10/14/14.	Delete
75	6/27/2014	6/15/2016	Provide training from an outside agency for the sponsor, director and staff in the following areas: a. supervision and tracking b. staff interactions with children c. Positive and age-appropriate guidance and communication Provide written documentation for all trainings which is to include an outline/agenda and staff names and signatures verifying attendance. Abating due to sponsor change.	Delete
78	6/27/2014	9/29/2014	Based on a complaint investigation, develop and implement a tracking/attendance policy which includes the following information. a. the children's names b. the time the children arrive and depart from each classroom c. the time the staff arrive and depart from each classroom including break times 8/6/14: The center is using a tracking form which notes the names of the children in their rooms as well as their arrival and departure times. The center needs to account for part "c," which includes staff.	Delete
82	6/27/2014	12/23/2014	Ensure that the Universal Health Record is updated annually and received upon admission to the center. This is to include a copy of each child's updated immunization record. 7/16/14: A review of a binder included immunization records; however, there were approximately 8 Universal Health Records found. Not all of the 8 records were complete or up to date.	Delete
91	6/27/2014	9/4/2014	Wash and disinfect the diapering surfaces after each use. Room 1 and 2.	Delete
91	6/27/2014	9/4/2014	Based on a complaint investigation, wash and disinfect diapering surfaces after each use, toys, sleeping equipment weekly, and tables before each meal. 8/6/14: The tables in room 4 were not washed and disinfected before the children had snack.	Delete
92	6/27/2014	9/4/2014	The commercial disinfectant the center is currently using must be applied in accordance with label instructions, which requires that the cleaner stand for 10 minutes before wiping.	Delete
93	6/27/2014	9/4/2014	Based on observation and a complaint investigation, ensure that children wash their hands with soap and running water after having a diaper change and before the intake of food. 8/6/14: The children in room 4 washed their hands prior to snack but did not go directly to the table as they sat on the floor in circle time while staff prepared/set out snack.	Delete
94	6/27/2014	9/4/2014	Based on observation and a complaint investigation, ensure that staff wash their hands with soap and running water before preparing or serving food (room 4) and after changing diapers (room 1).	Delete
99	6/27/2014	9/4/2014	Based on a complaint investigation, ensure diapering does not take place directly on the carpet.	Delete
123	6/27/2014	9/29/2014	Post an emergency plan including evacuation, disaster and lockdown procedures.	Delete
125	6/27/2014	8/6/2014	Ensure the water hose is not laying all tangled up on the ground in front of the exit door to asphalt playground.	Delete
126	6/27/2014	11/10/2014	Repair/replace the emergency lights in room 3.	Delete
143	6/27/2014	12/23/2014	Post the radon test results in the center in a prominent location.	Delete
146	6/27/2014	12/23/2014	Repair/replace the lights that are out in room 4. 8/6/14: Repair/replace the lights that are out in room 3.	Delete
146	6/27/2014	8/6/2014	Clean the microwave in room 4.	Delete
146	6/27/2014	8/6/2014	Repair/replace the hinge on the tall white storage cabinet in room 2.	Delete
148	6/27/2014	12/23/2014	Replace the stained ceiling tile in room 4.	Delete
161	6/27/2014	8/6/2014	Ensure the T.V. is secured to a stable surface in room 3. Additionally, remove the radio and other supplies piled on top of it.	Delete
165	6/27/2014	12/23/2014	Repair, clean and/or paint the wall dividing room 4.	Delete
166	6/27/2014	9/29/2014	Maintain the indoor garbage receptacles with a cover in rooms 2 and 3.	Delete
175	6/27/2014	TRANSFER	Provide and maintain resilient surfacing under all play equipment that subjects children to a fall as specified by the CPSC.	Delete
188	6/27/2014	TRANSFER	Remove the concrete block under the climbing equipment that is covered with mulch.	Delete
188	6/27/2014	TRANSFER	Repair/replace the exposed anchors and wires on and around the climbing equipment.	Delete
14	6/27/2014	7/16/2014	The sponsor did not tend to a child in the infant room who was standing in his crib crying.	Delete
42	6/27/2014	9/4/2014	Discontinue the practice of mandatory rest periods for children 5 to 10 years of age.	Delete
3	6/27/2014	7/16/2014	The sponsor left infants in the care of an OOL inspector without any notification as she walked out of the classroom and no other center staff were present.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
500	6/27/2014	9/29/2014	Ensure that the sponsor cooperates during department investigations. At the time of the investigation the sponsor would not provide required program records and documentation for the inspector. This has occurred on multiple occasions with the sponsor as well as the director, because the sponsor denies the director access to the office when she is not present. 7/16/14: Sponsor stated that she does not have any paperwork for me at this time. 8/6/14: The sponsor came to the center to explain that she was advised not to communicate with OOL. The sponsor was loud, negative and complaining to the staff in the presence of children.	Delete
3	7/16/2014	8/6/2014	Staff in room 4, prekindergarten side, was unaware that a child left the classroom to go to the bathroom.	Delete
3	7/16/2014	8/6/2014	Staff in room 4, preschool side, was unaware that a child was climbing up on the lego table and jumping off.	Delete
4	7/16/2014	8/6/2014	A named staff in room 3 stated that she was caring for 11 children when 10 were present.	Delete
14	7/16/2014	8/6/2014	Ensure that medication is not accessible to children wherein there was an inhaler and epi-pen hanging out of a child's back pack on the coat hooks in room 4, preschool side.	Delete
14	7/16/2014	9/4/2014	All prescription medication for a child shall be stored in its prescription container (which shows the name of the child it was prescribed for), the name and expiration date of the medication, the date it was prescribed or updated and directions for its administration. Room 4, preschool side.	Delete
3	8/6/2014	9/4/2014	A named staff in room 1 left 4 children, under the age of 18 months old, unsupervised in the room so that she could answer the front door.	Delete
4	8/6/2014	9/4/2014	Staff in room 1 had to count the number of children in her care and then stated that she was caring for 4 children when 5 were present.	Delete
5	8/6/2014	9/4/2014	The center did not maintain adequate staff/child ratios in room 1 wherein there were 5 children, under the age of 18 months, with 1 staff present.	Delete
14	8/6/2014	10/14/2014	As a result of the center not accounting for a staff member to be available to answer the front door or to be able to relay a message to the person in charge to handle the situation which left children in a classroom unsupervised, the center need to provide an action plan as to how they will correct the situation for future reference. 10/14/14: The center has purchased walkie talkies for staff.	Delete
15	8/6/2014	9/4/2014	Recited 8/6/14: Ensure that staff interact with children wherein a named staff, in room 4, arrived for her shift and went directly to the children's table and sat down. She did not sit near the children, talk to them, or interact with them unless the co-teacher asked her to take one to the bathroom or help them.	Delete
501	8/6/2014	10/14/2014	As a result of actions observed during an inspection, the Office of Licensing may refuse to renew a license for good cause, including any activity or staff conduct that adversely affects or presents a serious hazard to the education, health, safety, well-being, or development of a child attending a center, or that otherwise demonstrates unfitness by a sponsor to operate a center. (p. 9-10, 10:122-2.4, (a) 6.)	Delete
502	8/6/2014	11/10/2014	Provide written documentation, with sponsor and staff signatures, ensuring that the children will not play on or around the climbing equipment on the playground that is sitting on top of the block of concrete with the exposed anchors and wires.	Delete
29	9/4/2014	11/10/2014	Based on complaint investigation #467, the center needs to provide an action plan implementing the policy of staff checking children's lunch boxes upon each child's arrival to determine if any part of the lunch needs to be refrigerated (if a parent does not have a cold pack included) to prevent spoilage. Additionally, the center needs to ensure that food brought from outside the center for a child shall be inspected by a staff member for spoilage before it is served. Provide OOL with a copy of this policy/practice with staff signatures ensuring they are aware of their responsibilities.	Delete
14	10/17/2014	1/28/2015	Based on complaint investigation #573, the center needs to have a supply of hot water not exceeding 110 degrees Fahrenheit provided.	Delete
70	12/23/2014	2/10/2015	Hire and submit the required documentation for a director and head teacher. 2/10/15: Center submitted request in writing to lower the licensed capacity to 30 so that the sponsor can fulfill the director and group teacher positions and understands that she needs to maintain her consulting head teacher on staff documenting 2 visits per month.	Delete
73	6/27/2014	11/10/2014	11/10/14: This violation is no longer applicable as the center no longer has a director as of 10/14/14.	Delete
67	1/28/2015	6/15/2016	Center needs CARI's for 2 new staff as of 12/23/14. Note: These 2 staff are no longer at center as of April 2015. 4/28/15: 2 new staff need CARI's. As of 5/12/15 1 of these staff are no longer at the center. 5/12/15: 1 staff outstanding since 4/28/15. 2 new staff as of 5/12/15. 7/28/15: 1 new staff; 3 prior staff. 9/8/15: 1 new staff, 2 prior staff (1 "prior" staff no longer at the center as of 9/4/15). 12/28/15: 1 new staff, 2 prior staff. 2/19/16: 1 new staff, 3 prior staff. 3/18/16: 1 new staff, 4 prior staff. Abated due to sponsor change.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
68	1/28/2015	6/15/2016	Center needs CHRI's for 2 new staff as of 12/23/14. 1/28/15: 1 staff abated/1 outstanding. Note: This 1 outstanding staff is no longer at center as of April 2015. 4/28/2015: 2 new staff need CHRI's. 5/12/15: 1 of these staff are no longer at the center. 5/12/15: 1 staff outstanding from 4/28/15. 2 new staff as of 5/12/15. 7/28/15: 1 new staff, 3 prior staff. 9/8/15: 1 new staff, 1 prior staff. 12/28/15: 1 new staff, 1 prior staff. 2/19/16: 1 new staff, 3 prior staff (one staff returning) 3/18/16: 1 new staff, 4 prior staff. Abated due to sponsor change.	Delete
			2/10/15 Note: OOL received notarized documentation with the center's intent to comply with all remaining outstanding violations in a timely manner.	Delete
5	4/28/2015	6/19/2015	Maintain required staff to meet ratios when children are awake as there were 15 children in room 3, ages 2-5 years of age, with one staff present. A second staff was required. 5/4/15: There were 9 children, under 18 months of age, with 2 staff present in room 1. A third staff was required. 5/12/15: There were 15 children, ages 30 months to 5 years old, with one staff present in room 3. A second staff was required. 6/2/15: There were 16 children, ages 2 1/2 to 5 years old, with one staff present in room 3. A second staff was required.	Delete
12	4/28/2015	6/19/2015	Operate within each room's capacity as there were 15 children present in room 3 when it is licensed for 13. 5/12/15: There were 15 children present in room 3 when it is licensed for 13. 6/2/15: There were 16 children present in room 3 when it is licensed for 13.	Delete
13	4/28/2015	8/18/2015	Label all rooms with numbers.	Delete
14	4/28/2015	5/12/2015	Remove bibs from around the children's neck when they are placed in their cribs to sleep. Room 1.	Delete
26	4/28/2015	7/28/2015	Ensure staff use positive methods of guidance and discipline when interacting with the children in room 3 including appropriate tones of voice, age-appropriate consequences and communication. 5/4/15: A named staff in room 3 did not use positive methods of guidance and age-appropriate communication with the children as she became frustrated and appeared overwhelmed.	Delete
29	4/28/2015	5/12/2015	Recited 4/28/2015: The center needs to ensure staff are checking children's lunches upon arrival to see if the food needs to be refrigerated. Room 3. 5/12/15: The center put a refrigerator in the classroom.	Delete
52	4/28/2015	5/12/2015	A named staff placed a named child, 6 months of age, in her crib on her stomach when she was sleeping. Room 1.	Delete
71	4/28/2015	6/15/2016	The center did not provide the orientation training, within two weeks of hire, to all staff members and these new staff are working with the children without direct supervision by an approved/current staff person in rooms 3 and 4. 5/12/15: Two named staff, in rooms 4A and 4B, were working with the children without direct supervision by an approved/current staff person. One of the staff started work on 5/12/15 and the other started on 5/7/15. 7/28/15: The sponsor stated that she trained the staff but did not have them fill out their paperwork yet. Provide the OOL with the completed paperwork, including staff and sponsor's signatures, to abate this violation. 9/8/15: A new staff member started approx. 1 month ago (sponsor and employee could not provide exact date), the center could not produce documentation of the orientation training. The named new staff member was working alone with the children and there were supervision concerns. 12/28/15: Sponsor stated that the all staff, including new staff, have had their orientation training but that she has not been able to update the paperwork to provide to the OOL. 3/18/16: A named new staff member was inadequately tracking children while outside on the playground caring for children without a current staff member present. This staff member has been working at the center for 2 days. Abated due to sponsor change.	Delete
77	4/28/2015	6/15/2016	The center does not have 2 staff members who have current certified basic knowledge of first aid principles and CPR. Abated due to sponsor change.	Delete
91	4/28/2015	6/19/2015	Wash and disinfect the diapering surfaces after each use (rooms 1 and 4) and the tables before each meal (rooms 3 and 4).	Delete
92	4/28/2015	7/28/2015	Follow the instructions on the label of the commercial disinfectants to ensure surfaces are being disinfected as required as needed throughout the center.	Delete
93	4/28/2015	6/19/2015	Ensure that children wash their hands with soap and running water after having a diaper change in room 4.	Delete
94	4/28/2015	6/19/2015	Ensure that staff wash their hands with soap and running water after changing diapers in rooms 1 and 4 and after coming in contact with body secretions (child continuously spitting up) in room 1.	Delete
97	4/28/2015	8/18/2015	Provide a diapering area within 15 feet of a sink not used for food preparation as there were bottles and children's spoons in the sink where staff were washing children's hands after their diaper changes in room 1.	Delete
101	4/28/2015	4/28/2015	There were cleaning supplies under the sink cabinet, accessible to children, in room 3.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
110	4/28/2015	TRANSFER	Maintain in operable condition the children's toilet outside of room 1. Abated 2/19/16. 2/5/16: Repair/replace the toilet seat in the children's bathroom outside of room 1 (next to the inoperable toilet) as there is a chunk missing.	Delete
125	4/28/2015	4/28/2015	There was children's furniture blocking the classroom doors in rooms 2 and 3.	Delete
126	4/28/2015	TRANSFER	Ensure that the emergency lighting in room 2 is operable at all times. 11/30/15: Ensure that the emergency light in room 3 is operable at all times.	Delete
146	4/28/2015	4/15/2016	Repair/replace the door knob in room 3.	Delete
146	4/28/2015	TRANSFER	Repair/replace the microwave in room 4 as the inside is burning/melting.	Delete
148	4/28/2015	2/5/2016	Recited 4/28/15: Replace the stained ceiling tile in room 4.	Delete
167	4/28/2015	8/18/2015	Ensure staff use the safety straps when children are in the swings and in the bucket seats in the feeding table in room 1.	Delete
3	5/4/2015	6/19/2015	Ensure that children are supervised by a staff member at all times wherein there were 6 children, ages 16-30 months, alone in room 4 with no staff present. 5/12/15: Ensure children are supervised at all times as boys were using the boy's bathroom without direct supervision, a named staff was helping girls in the girl's bathroom while 14 children sat in the hallway and they began running, wrestling, kicking and fighting with each other, and the named staff would leave the children in the girl's and boy's bathrooms and the remaining children in the hallway while she would go into room 3 to find clothing to change a named child's clothing who was soiled.	Delete
4	5/4/2015	5/12/2015	Staff were unaware of how many children were in their care in rooms 1 and 3.	Delete
46	5/4/2015	7/28/2015	Store individually each child's bedding in room 4.	Delete
3	9/8/2015	10/14/2015	Recited 9/8/15: A named staff was unaware of potentially dangerous concerns as the named staff was assisting 4 children in the girls bathroom while 8 children, ages 2 1/2-3 years old, were left unsupervised in the hallway. The children in the hallway were running up and down the hallway, wrestling, rolling around on the floor, going in and out of rooms 2 and 3, and hitting each other. Additionally, a named child, age 3, was sent to the boys bathroom, around the corner in the hallway, without assistance or supervision.	Delete
503	9/8/2015	6/15/2016	The center needs to provide the OOL with an action plan that lists each outstanding violation and when the center will abate these violations as the center did not comply with the notarized documentation that they submitted to OOL on 2/10/15 ensuring their intent to abate all remaining outstanding violations in a timely manner. Abated due to sponsor change.	Delete
			11/16/2015: Monitoring	Delete
37	11/16/2015	2/19/2016	Recited 11/16/15: Label each child's bottle and sippy cup with the child's name and date as needed throughout the center.	Delete
44	11/16/2015	12/28/2015	Recited 11/16/15: Move infants to their cribs after they have fallen asleep in the swings in room 1.	Delete
45	11/16/2015	12/2/2015	Recited 11/16/15: Ensure that bedding does not cover the child's face wherein a named infant was asleep in a swing with his blanket covering his mouth and nose and a large portion of his face in room 1.	Delete
75	11/16/2015	6/15/2016	Recited 11/16/15: Ensure that the director/group teacher complete 20 hours of annual training in 1 or more of the required areas. Abated due to sponsor change.	Delete
119	11/16/2015	6/15/2016	Recited 11/16/15: Obtain and maintain on file a current fire certificate. Abated due to sponsor change.	Delete
121	11/16/2015	6/15/2016	Recited 11/16/15: Conduct and document monthly fire drills. 2/5/16: The sponsor said that the fire drills have been done regularly; however, she needs to locate the documentation. Abated due to sponsor change.	Delete
150	11/16/2015	TRANSFER	Recited 11/16/15: Maintain the building structure to prevent leaks and provide documentation to the OOL that the leak has been repaired as it is an on-going concern in room 4.	Delete
157	11/16/2015	11/16/2015	Raise the temperature to a minimum of 68 degrees Fahrenheit in all rooms used by the children as the building was cold upon entering. The thermostats in rooms 2, 3 and 4 read 63 degrees. Note: The director adjusted the thermostats to bring temperature to 68 degrees Fahrenheit.	Delete
14	12/2/2015	6/15/2016	Recited 12/2/15: Based on complaint #1005, the center needs to ensure the required CARI and CHRI background checks are completed for the staff within the required time-frames and maintain them on file. Additionally, the center needs to ensure they follow-up with each background check unit to ensure they receive a copy of the cleared background checks as it is the center's responsibility to track and maintain these clearances to ensure the safety of the children within their care. Note: These concerns were addressed prior as the center provided the OOL with a dated and notarized memorandum of understanding addressing each of the concerns on February 9, 2015. To abate this violation the center will need to provide the OOL with an updated memorandum of understanding addressing each concern. Abated due to sponsor change.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
42	12/2/2015	6/15/2016	<p>Recited 12/2/2015: Provide a daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours as there was a named child, 3 years old, sleeping while sitting in a chair with his head on the table in room 2. The named staff and center director were informed that this requirement needs to be followed even if a parent indicates/requests otherwise.</p> <p>12/28/15: To abate this violation provide a memorandum of understanding ensuring that the center understands and will comply with the requirement for all children, over the age of 18 months and under the age of five years, to be provided with a daily rest and/or sleep period, on a cot or mat. Additionally, the center needs to recognize the signs of each individual child whose physical needs call for a rest period while the child is at the center and provide the opportunity for rest as needed. See pages 64 and 65 in the "Manual of Requirements for Child Care Centers."</p> <p>2/5/16: The sponsor has verbalized that she does not want to comply with this requirement as she wants to follow mom's instructions.</p> <p>Abated due to sponsor change.</p>	Delete
44	12/2/2015	4/15/2016	<p>Recited 12/2/2015: Provide the following sleeping equipment and bedding in room 2 as needed: a cot or mat and ensure children have both blankets and sheets.</p> <p>Note: The center needs to provide sheets and blankets for any children that may not have them.</p>	Delete
45	12/2/2015	12/28/2015	<p>Recited 12/2/15: Ensure that bedding does not cover the child's face. Room 2.</p>	Delete
101	12/2/2015	12/2/2015	There were cleaning supplies (spray bottles) on the children's sink, in front of the microwave in room 3.	Delete
4	2/5/2016	2/19/2016	<p>Recited 2/5/16: There was inadequate tracking in room 3 as staff had to count how many children were in her care.</p>	Delete
5	2/5/2016	2/19/2016	<p>Recited 2/5/16: Maintain the required staff to meet ratios in room 4 as there were 7 children, 3 under 18 months old and 4 under 2 years old, with one staff present. A second staff member was required.</p>	Delete
91	2/5/2016	2/19/2016	<p>Recited 2/5/16: Wash and disinfect diapering surfaces after each use in room 4</p>	Delete
93	2/5/2016	2/19/2016	<p>Recited 2/5/16: Ensure that children wash their hands with soap and running water after having a diaper changed in room 4.</p>	Delete
94	2/5/2016	2/19/2016	<p>Recited 2/5/16: Ensure that staff wash their hands with soap and running water after changing diapers and wiping children's noses in room 4.</p>	Delete
103	2/5/2016	2/19/2016	Provide disposable paper towels in room 4 as staff changed 7 children's diapers and was not able to wash and disinfect the changing pad between each child as she did not have paper towels.	Delete
161	2/5/2016	TRANSFER	Ensure that the 1/2 wall dividing room 4 does not hold toys and supplies as they are not secure.	Delete
			3/18/2016: Complaint #273 and reinspection.	Delete
4	3/18/2016	4/15/2016	<p>Recited 3/18/16: There was inadequate tracking outside on the playground as a new staff member was unaware of how many children were in her care. Additionally, she was unaware of the ages of all of the children present.</p>	Delete
14	3/18/2016	TRANSFER	<p>Recited 3/18/16: The children were playing on the climbing equipment that is inadequately anchored and secured on the playground. Additionally, the named staff was unaware that the center agreed to keep the children off of the equipment until the center made the necessary repairs. The center gave this memorandum of understanding to the OOL on 11/10/2014.</p>	Delete
82	3/18/2016	6/15/2016	<p>Recited 3/18/16: Based on complaint #273 and documentation the center does not have all of the Universal Health Records and children's immunizations on file as required. Abated due to sponsor change.</p>	Delete
80	6/27/2014	6/15/2016	<p>Cited on 6/27/14: 3/18/16: based on complaint #273 the center needs ensure that all children's records are complete as required.</p> <p>Abated due to sponsor change.</p>	Delete
5	6/2/2016	6/15/2016	The center did not maintain adequate staff/child ratios in room 1 wherein there were 6 children, under the age of 10 months, with 2 staff present and 16 children ages 3-5 years with 1 staff present. Abated due to sponsor change.	Delete
146	6/2/2016	TRANSFER	Ensure that room 5 is free of excrement/sewage odor.	Delete